

LEMON TOWNSHIP TRUSTEES

**DECEMBER 3, 2025
REGULAR MEETING**

LEMON TOWNSHIP TRUSTEES MET IN A REGULAR MEETING TO DISCUSS THE NECESSARY PURPOSE OF BUSINESS FOR LEMON TOWNSHIP. TRUSTEES PRESENT WERE: MR. ROUTSON – AYE, MRS. MAJORS – AYE, MR. GARVER – AYE FISCAL OFFICER – RITA TANNREUTHER WAS PRESENT.

MR. ROUTSON CALLED THE MEETING TO AT 6:00 P.M.

PAY BILL AND MEET PAYROLL

RESOLUTION NO. 72-25

MR. ROUTSON MADE A MOTION TO PAY THE BILLS AND MET THE PAYROLL FOR THE MONTH. MR. GARVER SECOND THE MOTION. VOTE: MR. ROUTSON – AYE, MRS. MAJORS – AYE, MR. GARVER – AYE. MOTION CARRIED.

APPROVE MINUTES

RESOLUTION NO. 73-25

MR. ROUTSON MADE A MOTION TO ACCEPT THE MINUTES AS PREPARED BY THE FISCAL OFFICER. THEY WERE AVAILABLE FOR ANYONE THAT WOULD LIKE TO READ THEM. MR. GARVER SECOND THE MOTION. VOTE: MR. ROUTSON – AYE, MRS. MAJORS – AYE, MR. GARVER – AYE. MOTION CARRIED.

DEPARTMENTS REPORTS:

SHERIFF DEPARTMENT – NOT PRESENT

FIRE DEPARTMENT – NOT PRESENT

ROAD DEPARTMENT – NOT PRESENT

FISCAL OFFICER:

BANK RECONCILIATION

RESOLUTION NO. 74-25

MR. ROUTSON MADE A MOTION TO APPROVE THE BANK RECONCILIATION FOR THE MONTH. MR. GARVER SECOND THE MOTION. VOTE: MR. ROUTSON – AYE, MR. MAJORS – AYE, MRS. MAJORS – AYE. MOTION CARRIED.

FINANCIAL REPORTS:

RESOLUTION NO. 75-25

MR. ROUTSON MADE A MOTION TO APPROVE THE FINANCIAL REPORTS FOR THE MONTH AND ARE ATTACHED TO THE MINUTES. MRS. MAJORS SECOND THE MOTION. VOTE: MR. ROUTSON – AYE, MRS. MAJORS – AYE, MR. GARVER – AYE. MOTION CARRIED.

TEMPORARY APPROPRIATION FOR 2026

RESOLUTION NO. 76-25

MR. ROUTSON MADE A MOTION TO ACCEPT THE TEMPORARY APPROPRIATION FOR 2026. MRS. MAJORS SECOND THE MOTION. VOTE: MR. ROUTSON – AYE, MR. GARVER – AYE, MRS. MAJORS – AYE. MOTION CARRIED.

SALARIES FOR FISCAL OFFICER AND TRUSTEES

RESOLUTION NO. 77-25

MR. ROUTSON MADE A MOTION THAT FOR 2026 SALARIES FOR TRUSTEES AND FISCAL OFFICER WOULD BE PAID OUT OF THE GENERAL FUND. SALARIES WOULD BE PAID BY THE ANNUAL SALARY COMPENSATION PROVIDED BY THE STATE. A COPY IT ATTACHED TO THE MINUTES MRS. MAJORS SECOND THE MOTION. VOTE: MR. ROUTSON – AYE, MRS. MAJORS – AYE, MR. GARVER – AYE. MOTION CARRIED.

HEALTH, DENTAL, VISION AND LIFE INSURANCE

RESOLUTION NO. 78-25

MRS. ROUTSON MADE A MOTION TO PROVIDE HEALTH, DENTAL, VISION, AND LIFE INSURANCE FOR THE TRUSTEES AND FISCAL OFFICER. THE IS A HIGH DEDUCIBLE PLAN (\$13,000.00) WITH A FUNDED DEDUCIALBE PLAN AS IT HAS BEEN IN THE PAST. (HEALTH COVERAGE AS BY THE ORC.) MRS. MAJORS SECOND THE MOTION. VOTE: MR. ROUTSON – AYE, MRS. MAJORS – AYE, MR. GARVER – AYE. MOTION CARREIED.

TRAVEL EXPENSES

RESOLUTION NO. 79-25

MR. ROUTSON MADE A MOTION FOR TRAVEL EXPENSES FOR 2026 TRAINING AND MEETING OUTSIDE OF THE TOWNSHIP WILL BE REIMBURSE ONLY IF THEY HAVE RECEIPT OF THE PURCHASE. MR. GARVER SECOND THE MOTION. VOTE: MR. ROUTSON – AYE, MRS. MAJORS – AYE, MR. GARVER – AYE. MOTION CARRIED.

MILEAGE

RESOLUTION NO. 80-25

MR. ROUTSON MADE A MOTION TO PAY MILEAGE AS SET BY THE IRS RULING. CURRENTLY IT IS 67 CENT PER MILE MRS. MAJORS SECOND THE MOTION. VOTE: MR. ROUTSON – AYE, MRS. MAJORS – AYE, MR. GARVER – AYE. MOTION CARRIED.

PRESIDENT TABLE UNTIL NEXT MONTH

VICE PRESIDENT TABLE UNTIL NEXT MONTH

THE IMPROVEMENT COMMUNITY COMMITTEE

RESOLUTION NO. 81-25

MR. ROUTSON MADE A MOTION THAT MR. ROUTSON AND MRS. MAJORS WOULD SERVE ON THE IMPROVEMENT COMMUNITY COMMITTEE. MRS. MAJORS WILL STAY THE COMMITTEE NOT AS A TRUSTEES. MRS. MAJORS SECOND THE MOTION. VOTE: MR. ROUTSON – AYE, MRS. MAJORS – AYE, MR. GARVER – AYE. MOTION CARRIED

EMERGENCY MANAGEMENT

RESOLUTION NO. 82-25

MR. ROUTSON MADE A MOTION THAT MR. GARVER WOULD SERVE ON THE EMERGENCY MANAGEMENT THRU BUTLER COUNTY FOR LEMON TOWNSHIP. MRS. MAJORS SECOND THE MOTION. VOTE: MR. ROUTSON – AYE, MRS. MAJORS – AYE, MR. GARVER – AYE. MOTION CARRIED.

MEETINGS

RESOLUTION NO. 83-25

MR. ROUTSON MADE A MOTION THAT THE TOWNSHIP REGULAR MEETINGS WOULD BE HELD THE FIRST THURSDAY OF THE MONTH AT 6:00 P.M. AT THE MONROE FIRE DEPARTMENT ON RT. 4 MR. GARVER SECOND THE MOTION. VOTE: MR. ROUTSON – AYE, MRS. MAJORS – AYE, MR. GARVER – AYE. MOTION CARRIED.

SUPPLEMENTAL TRANSFER IN GENERAL FUND**RESOLUTION NO 84-25**

MR. ROUTSON MADE A MOTION TO APPROVE THE SUPPLEMENTAL TRANSFER IN THE GENERAL FUND. DID NOT APPROPRIATED ENOUGH MONEY IN FUND ACCOUNT. (report is attached) MR. GARVER SECOND THE MOTION. VOTE: MR. ROUTSON – AYE, MRS. MAJORS – AYE, MR. GARVER – AYE. MOTION CARRIED.

TRUSTEES: MR. ROUTSON SUGGEST THAT THE TRUSTEES SET UP A MEETING WITH MONROE COUNCIL, MONROE SCHOOL BOARD, BUTLER COUNTY ENGINEERS AND ODOT. TO SET A PLAN IN PLACE FOR THE NEW ENTRANCE FOR THE SCHOOL. MR. ROUTSON ADDED THAT WE NEED TO HAVE IDEAL ON THE COST FOR ROAD CONSTRUCTION.

MR. ROUTSON WILL CALL THE MONROE COUNCIL AND SCHOOL BOARD.

MRS. MAJORS SAID THAT THERE NEEDS TO BE MORE STRUCTURE TO ARE MEETINGS. IF IT IS NOT ON THE AGENDA THEN IT SHOULD NOT BE BROUGHT UP. MEETINGS ARE LASTING LONGER THAN NEED TO BE BECAUSE OF STUFF BEING BROUGHT UP THAT SHOULD NOT BE.

MR. GARVER SAID IF SOMEONE WANTS TO TALK TO THE TRUSTEES THEY NEED TO BE ON THE AGENDA AND NEEDS TO CONTACT THE FISCAL OFFICER TO BE ADDED. MR. GARVER SUGGEST THAT THE AGENDA BE EMAIL TO THE TRUSTEES TWO DAYS PRIOR TO THE MEETING.

FISCAL OFFICER SAID THAT THE NEXT MONTHS MEETING FALLS ON JANUARY 1ST. NEED TO CHANGE IT TO JANUARY 8TH.

RESOLUTION NO. 85-25

MR. ROUSTON MADE A MOTION THAT JANUARY WOULD BE CHANGE TO JANUARY 8TH AT 6:00 P.M. MRS. MAJORS SECOND THE MOTION. VOTE: MRS. MAJORS – AYE, MR. ROUTSON – AYE, MR. GARVER – AYE, MOTION CARRIED.

PUBLIC:

ADJOURN

RESOLUTION NO. 86-25

MR. ROUTSON MADE A MOTION TO ADJOURN THE MEETING. MR. GARVER SECOND THE MOTION. VOTE: MR. ROUTSON – AYE, MRS. MAJORS – AYE, MR. GARVER – AYE. MOTION CARRIED.

TRUSTEES SIGNATURE

TRUSTEES SIGNATURE

TRUSTEES SIGNATURE

FISCAL OFFICER
